



SAN DIEGO HEARTBREAKERS HOSTING DISTRICT / NATIONAL TOURNAMENT



31.0 GENERAL INFORMATION

- 31.1 The tournament host association must agree to the rules and regulations for hosting a District/National tournament as set forth in the USA Hockey Guidebook.
- 31.2 The tournament host association must be fully acquainted with USA Hockey Tournament Rules and Regulations as set forth in the USA Hockey and Pacific District Guidebooks.
- 31.3 Any Association that desires to host a District/National tournament must apply in writing to the District Registrar. The application must be approved by CAHA prior to being submitted to the Pacific District Registrar. Notification of intent to submit a bid may be by letter, fax, or e-mail prior to the Mid-Annual District meeting. A more detailed packet containing information concerning the ability to host such a tournament must also be submitted prior to the meeting or presented in person at the meeting.
 - a) Application to host a District/National tournament shall be submitted on the official application form with the accompanying fee to the appropriate registrar.
- 31.4 In order to be eligible to be awarded USA Hockey District/National tournament, the host facility must be a STAR member and register all of its ice hockey programs/leagues with USA Hockey. Exceptions can be granted with the approval of the appropriate council.
 - a) The Host Association must arrange for a rink evaluation at least two weeks prior to the start of the tournament. The appropriate Associate District Risk Manager shall be contacted to perform this evaluation using the USA Hockey Rink Evaluation Guide/Checklist. The Rink Manager should be included in the inspection efforts leading to completion of the form, and he/she is to be made aware of any discrepancies or shortcomings.
- 31.5 The Host Association shall provide a meeting room for the tournament officials to conduct the affairs of the tournament separate and apart from participants, spectators, and other personnel.
 - a) All hosts are required to provide the necessary on-site web support to upload game results/statistics immediately following the conclusion of each game.
- 31.6 **Coaches/Managers Meeting:** A meeting of all coaches participating in the tournament shall be held prior to the start of play at a time and place to be set by the Tournament Director.
- 31.7 Any Association wishing to host a tournament shall have two sheets of ice available for the tournament. Ice time shall be available for the tournament from 7:00 a.m. to 11:00 p.m. Thursday through Saturday, and on Sunday from 8:00 a.m. through 5:00 p.m. to permit a maximum number of games.
 - a) The USA Hockey National Tournament Director may grant a waiver of this provision upon a showing of good cause.
- 31.8 **Discipline Committee:** The Discipline Committee shall be composed of three (3) people and be appointed prior to the first game by the tournament director. Its members shall not come from the same community. The tournament Director shall also serve as the Discipline Chairperson
 - a) The Referee-In-Chief shall not be eligible to serve on this committee.
 - b) The Committee shall be responsible for deciding any action, suspensions, or other action, to be taken against a player or team official receiving a game misconduct or match penalty.

- 31.9 **Hotel:** Accommodations for each team shall be arranged at a minimum of two hotels, one Four Star and one Two Star rated facilities, approved by the Tournament Director and at the best possible rate within a 20-minute drive of the Host Rinks.
- a) The Host shall ensure that room accommodations are adequate to house twenty-five (25) people per team with a minimum of two persons per room.
 - b) They shall make certain that there are adequate food facilities open during the hours that will be needed by the teams.
 - c) The Host Association shall reserve separate rooms for the lodging of the USA Hockey Tournament Directors and USA Hockey Registrar, as well as for the Girls'/Women's Representative at the Girls'/Women's Tournaments. The Host Association shall reserve and pay for rooms for game officials and the Referee-in-chief. Accommodations for these officials shall be provided at a suitable facility separate and apart from the participation teams. The Host Association shall also provide or pay for local transportation for game officials.
- 31.10 The host will provide teams with a list of agencies where rental vehicles may be obtained.

32.0 GAME REQUIREMENTS

- 32.1 **Ice Time:** Enough ice time shall be provided to comply with the regulations which permit a maximum number of games per day per team.
- 32.2 **Time of Game Periods:** Women's divisions will have three (3) 15- minute stop time periods.
- a) Ice shall be cleaned at least every two periods and before each game unless approved by tournament director.
 - b) Round robin games will utilize one (1) 5-minute overtime period then proceed to a shootout if a winner has not been determined. Quarter-final, Semi-final and Final games will utilize 10- minute overtime periods until a winner is determined.
- 32.3 **Officials:** The three-person system shall be used. All referees and linesmen shall be assigned by the referee-in-chief, or his/her appointee, of the district holding the tournaments.
- 32.4 **Cancellation of Games:** Scheduled games in which neither team can advance in the tournament or in which the result of the game can in no way affect the status of other teams advancing may be canceled by the Tournament Director on appropriate notice to both teams.
- 32.5 There shall be in attendance at all games a certified athletic trainer, emergency medical technician (EMT), paramedic, registered nurse or osteopathic physician and any additional persons who have successfully completed and maintained certification for programs conducted by the American Red Cross or the American Heart Association, specifically AFA (advanced first aid), CPR (cardiopulmonary resuscitation) and BLS (basic life support).
- a) The Host Association must be able to direct any medical emergencies to the appropriate emergency facility in the area.

33.0 DISTRICT TOURNAMENT REQUIREMENTS

- 33.1 **Host Team:** The host shall be allowed an entry at districts, if permitted by the district or affiliate.
- a) The host team must still follow all qualification requirements to play in the District/National tournament.
- 33.2 **Championship Director:** A Pacific District Director will serve as Tournament Director and be responsible for the scheduling of the Tournament.

- 33.3 **Awards:** The host shall supply championship and runner-up trophy, as well as individual awards for each member of both teams. The design shall be submitted to and approved by the District Tournament Directors no later than 14 days prior to commencement of the tournament.
- 33.4 **Tournament Packet:** The Host Association shall provide a tournament packet to the District Tournament Director on or before January 1st of the Tournament year.
- a) The coaches meeting date and time shall be the first item listed on the schedule and shall be included in the tournament packet.
 - b) A list of tournament hotels with rates shall be included with the tournament packet, and the Host shall advise each team in the tournament packet of its requirements, if any, to stay at a designated Host hotel.
- 33.5 **Game Format:** The tournament format and schedule of games, including home and visiting team designations, shall be set by the District Tournament Committee, and approved by the national championship director no less than thirty (30) days prior to the first game of the district tournament.
- a) The schedule of games shall be sent to all qualified teams by registered mail, courier mail, email, or fax no less than ten (10) days in advance of the first game.
 - b) **Time Between Games:** It is recommended that no team shall be required to play a second game in one day against a team playing its first game on that day, except with specific prior written approval of the national championship director. It is recommended that there shall be a minimum of four (4) hours between games played on the same day and twelve (12) hours on games played on consecutive days.
- 33.6 **Referee Fees:** Total Game Fee for Women's Senior C/B/A is \$100 per game. In addition, each official who does not reside in the area in which the tournament is being held shall receive a stipend of \$38 per day to cover meal expenses which shall be paid to the Tournament Supervisor of Officials at the Coaches' meeting.
- 33.7 **Completion Dates:** All district tournaments must be completed not less than fourteen (14) days prior to the first day of the national championships.

34.0 NATIONAL TOURNAMENT REQUIREMENTS

- 34.1 **Host Team:** Any team selected to host a National Championship Tournament shall not be allowed or permitted to participate in the District Tournament.
- 34.2 **Championship Director:** The championship director will be appointed by the Youth Council chairperson.
- 34.3 One representative from each district, plus a host team, shall be qualified to participate in the national championships. The host shall be allowed no more than two (2) entries and may be permitted to have more than one entry (the host team and one other) who are eligible to win the championship.
- a) If, for any reason, there are less than twelve (12) teams qualified, the national championship director may select a team or teams in order to operate the tournament successfully.
- 34.4 **Awards:** USA Hockey shall supply championship and runner-up trophies and awards. USA Hockey shall supply patches suitable for wearing on a jersey for each team participating in the women's championships.
- 34.5 **Game Format:** The schedule of games to be played during the national championships, including home, and visiting team designations, shall be forwarded to the national championship director, in writing, on or before December 1 preceding the tournament by the host. The tournament director will return the approved game schedule and times of games to the host by February 1 preceding the tournament.
- a) The Youth Council will provide the approved game schedule and times of games to the national championship director. The game schedule format may be played Wednesday through Sunday.

- b) **Time Between Games:** No team shall be required to play more than two (2) games per day, and no team shall be required to play a second game in one day against a team playing its first game on that day, except with specific written prior approval of the Youth Council. It is recommended that there be a minimum of four (4) hours between games on the same day and twelve (12) hours between games played on consecutive days.
- 34.6 For every twelve teams participating in national championships, the host will pay USA Hockey a flat fee of \$4,000. This assumes there will be a hospitality room at the rink site(s) which game officials would be eligible to use at no cost.
- a) For national tournaments with fewer than twelve teams or grouping not divisible by twelve, the flat fee would be \$160 per game.
 - b) Upon paying the flat fee, the host has no further responsibility with respect to officiating. The officiating program will take control of game fees, hotel accommodations, transportation to the event site(s), shuttle service between hotel and rink site(s) and per diem expenses.